

STANDARDS AND REQUIREMENTS  
FOR  
RHODE ISLAND CERTIFIED ASSESSOR  
PROFESSIONAL DESIGNATION

(44-5-11.3)

PURPOSE:

The purpose of the designation is to develop professional standards of assessment; to establish and maintain standards of performance for those earning the designation; to provide adequate educational programs for those persons desiring to qualify for the designation; to attain professional recognition by the public and governmental authorities for designates as qualified, objective and unbiased property assessors, and to award a professional designation to all qualified applicants.

REQUIREMENTS:

Applicants shall make application for the designation on forms provided by the R.I.A.A.O. Education Committee. The Education Committee shall notify the Executive Board of all qualifying applicants. All applicants are subject to final approval by the awarding body, the Department of Administration, Division of Personnel, State of Rhode Island and Providence Plantations.

1. The applicant must not have less than three (3) years actual experience, subject experience to be in actual field work or in direct administration of assessment activities, with one (1) year experience and currently an active assessor at the time of designation. An active assessor is intended to be defined as a person currently employed as an assessor at time of designation.
2. The applicant must have received a passing grade in examinations given in connection with the following courses:
  - a. Rhode Island Administration Course
  - b. I.A.A.O. Course 101 or I.A.A.O. equivalent (renumbered as 101)
  - c. I.A.A.O. Course 102 or I.A.A.O. equivalent (renumbered as 102)
  - d. R.I.A.A.O. Standards and Professional Ethics Seminar or I.A.A.O. equivalent

## RECERTIFICATION REQUIREMENTS:

Thirty hours of additional instruction relating to the assessment profession during a three (3) year period, starting December 31, 1994. Examples of acceptable instruction:

- I.A.A.O. Conference Seminars
- N.R.A.A.O. Conference Seminars
- I.A.A.O. Courses, Workshops, Seminars (those not required for R.I.C.A. OR R.I.C.A.P. designation)
- R.I.A.A.O. Summer Seminar
- Lincoln Land Institute Seminar
- Appraisal Institute Courses and Seminars
- Independent Fee Appraiser Courses
- Real Estate Courses from Accredited Colleges
- R.I. Tax Official Seminars
- R.I. Association of Realtors Courses
- R.I.A.A.O. workshops, meetings, seminars
- Society of Professional Appraisers seminars
- Revaluation company workshops, user group meetings, courses and seminars\*

Any course or seminar, in the applicant's opinion, that meets recertification requirements may be submitted for approval to the R.I.A.A.O. Education Committee and by the R.I.A.A.O. Executive Board. The R.I.A.A.O. Education Committee reserves the right to review and approve any course content to be used for recertification.

Every professional designee shall notify the Education Committee, with written documentation, of the instruction hours completed, before December 31, of each calendar year.

Any professional designee who fails to obtain the adequate hours to maintain a designation shall be notified, in writing, of the withdrawal of said designation, by the R.I.A.A.O. Executive Board, subject to State approval.

Every professional designee shall be notified of their status of their recertification when their annual dues statement is forwarded. Any R.I.A.A.O. Life Member who is not active in the assessment practice, shall be exempt from the recertification process.

STANDARDS AND REQUIREMENT  
FOR  
RHODE ISLAND CERTIFIED ASSESSMENT PERSONNEL  
PROFESSIONAL DESIGNATION

(44-5-11.3)

PURPOSE:

The purpose of the designation is to develop professional standards of assessment; to establish and maintain standards of performance for those earning the designation; to provide adequate educational programs for those persons desiring to qualify for the designation; to attain professional recognition by the public and governmental authorities for designates as qualified, objective and unbiased property assessors, and to award a professional designation to all qualified applicants.

REQUIREMENTS:

Applicants shall make application for the designation on forms provided by the awarding body. The awarding body shall be the Department of Administration, Division of Personnel, State of Rhode Island and Providence Plantations.

1. The applicant must not have less than three (3) years work experience in an assessor's office.
2. The applicant must have received a passing grade in examinations given in connection with the following courses:
  - a. R.I.A.A.O. Administration Course
  - b. I.A.A.O. Course 101, Course A, or I.A.A.O. equivalent.
  - c. R.I.A.A.O. Standards and Professional Ethics Seminar or I.A.A.O. equivalent

Revised and approved 9/26/97

EQUIVALENCIES ACCEPTED:

9/28/2021:

MAAO Course 200 – Principles of Assessing

MAAO Course 1 – Comparable Sales Approach to Value

MAAO Course 2 – Cost Approach to Value

These three courses are equivalent to IAAO Course 101

MAAO Course 3 – Income Approach to Value

This is equivalent to IAAO Course 102

MAAO Course 5 – Mass Appraisal of Real Property

This is equivalent to IAAO Course 300

UPDATED 3/2022 TO ADD \*