



**Town Manager's Office
Town of Hopkinton
1 Town House Road
Hopkinton, Rhode Island 02833**

TAX ASSESSOR SENIOR CLERK

HOPKINTON, RI: Full-time, 40 hours weekly, union position. Candidates must possess an associate's degree and at least three years' experience in a similar position or related work capacity. Duties include: updating records of real estate sales information; researching land evidence records; maintaining annual records of all exemptions, tangible leased equipment and business equipment; and dealing confidentially with public officials, employees and the public. Interested persons must submit a cover letter, resume and application found online at hopkintonri.org to Town Manager Brian M. Rosso, c/o 1 Town House Road, Hopkinton, RI 02833 by Friday, May 10th, 2024. EEO compliant.